

Job Description

Garden Maintenance Foreman

Salary	£25,000 - £30,000 Full Time
Location	Based within M25.
Reports to:	Director of Aftercare
Accountable to:	Board of Directors
Development path:	This post allows progression into Aftercare Management

Overview

As a long established award winning company, we are looking to recruit an experienced maintenance foreman to join our expanding organisation, working in some of the most desirable locations in London and the Home Counties.

You will be part of a knowledgeable and friendly team working on an interesting mix of small gardens, courtyards, roof terraces, London squares and large country gardens. With a mix of own build, high profile designer projects and private spaces in both domestic and commercial sectors.

You would be required to work to tight deadlines in an efficient manner. You would be expected to uphold the company values at all times.

Key Responsibilities

Duties will include:

- At least 3 years' experience in gardening. With 2 of those in a team leader/foreman role.
- Full clean driving license (previous van driving experience essential).
- Excellent working knowledge of plants, their requirements and ability to recognise disorders and treat problems,
- A basic knowledge of irrigation systems.
- Ability to use a range of small machinery.
- Great customer service skills.
- Staff management skills.
- Ability to listen and effectively communicate between clients, staff and managers.
- Qualified to at least Level 3 or equivalent (e.g. RHS. National Diploma etc.)
- PA1/PA6

Personal Management

- You are expected to arrive promptly for work and keep appointments when made
- Emails should be filed regularly and responded to in an efficient and professional manner
- We expect all staff to join in with company events and socials where possible to help build relationships with fellow team members and to build team morale
- All staff are expected to uphold the company Values as outlined in the employee handbook

Benefits

- Profit Share
- Pension Scheme
- Uniform provided.
- Continuous on-the-job-training.
- Training courses offered (e.g. ROLO Health and Safety Awareness, Emergency First Aid at Work, Working at Height).
- 23 days paid holiday (plus bank holidays).

Corporate Values

For B&W to fulfil its purpose, we recognise that everyone in the company needs to **share the same values** from the people at the top to those on the ground.

The values that underpin the business are grouped under three headings:

Trust

This is about how we treat each other, clients, suppliers and others.

It is about building relationships, but also about encouraging and supporting individuals to grow.

Excellence

This is not only about the work we do, but also about constantly striving to improve.

Creativity

This is inherent in good design, but it is much broader. It is about openness, innovation and being creative in our everyday approaches to problem-solving.